



Job Role Title	Job Functions	Tasks/Responsibilities	NOS
Cosmetic Refinishing Technician	Work in a way which ensures compliance with legislation and work practices	Work in a way which ensures the continued tidiness of your work environment	IMICA01 - Contribute to housekeeping in motor vehicle environments
		Work in a way which ensures the safety of yourself and others	IMICA02 - Reduce risk(s) to health and safety in the motor vehicle environment
		Check, use, maintain and store tools correctly and follow company procedures for reporting faulty/damaged equipment	IMICA04 - Use of hand tools and equipment in motor vehicle engineering
	Communicate effectively	Communicate clearly and politely with other colleagues and managers	IMICA03 - Maintain working relationships in the motor vehicle environment
		Discuss and agree required work with customers	IMICA08 - Identify and agree the motor vehicle customer needs
		Meet and greet customers at their home or place of work. Discuss the customer requirement and explain the repair process	CFACSA4 – Give customers a positive impression of yourself and your organisation
	Carry out cosmetic refinishing activities	Determine extent of damage on vehicle	IMIMET06- Strip vehicles to assess the extent and type of damage
		Repair minor damage to vehicle exterior non-structural cosmetic body panels	ARC07 – Repair automotive exterior body panels To be replaced by IMIVBR06 - Identify and rectify minor repairs to motor vehicle body panels
		Identify the body panel substrate and prepare it for foundation and topcoats	ARC08 – Prepare automotive panels to accept foundation and topcoats To be replaced by IMIVPR04 - Prepare metal and pre-painted substrates in an automotive environment
		Prepare, mix and apply foundation materials and fillers following accurate identification of the substrate	ARC09 – Prepare and apply foundation materials for motor vehicles To be replaced by IMIVPR09 - Apply fillers and foundation materials in an automotive environment
		Carry out repairs to alloy wheels following kerb or pothole damage	ARC15 – Repair automotive alloy wheels



		Remove and refit vehicle components and body panels to gain access to repair vehicle damage	<p>IMILVBP18 - Remove and Fit Basic Motor Mechanical, Electrical and Trim (MET) Components and Non Permanently Fixed Vehicle Body Panels</p> <p>IMICB24 - Carry out motor vehicle body mechanical fastening operations</p>
		Be aware of implications of carrying out Cosmetic Repair activities on vehicle with ADAS systems	IMIVA01 - Interact with vehicles that have Advanced Driver Assistance Systems
		Be aware of hazards <u>and implications</u> of working on vehicles that have high voltage systems	<p>IMIEV01 - Carry out non high voltage operations on, near or with an electric vehicle</p> <p><b>OR</b></p> <p>IMIEV02a - Provide a first response to a broken-down or accident damaged electric vehicle</p>
		Isolate high voltage system	IMIEV04 – Isolate and re-energise high voltage systems in an electric vehicle

DRAFT

Job Role Title	Job Functions	Tasks/Responsibilities	NOS
Cosmetic Senior Refinishing Technician	Work in a way which ensures compliance with legislation and work practices	Work in a way which ensures the continued tidiness of your work environment	IMICA01 - Contribute to housekeeping in motor vehicle environments
		Work in a way which ensures the safety of yourself and others	IMICA02 - Reduce risk(s) to health and safety in the motor vehicle environment
		Check, use, maintain and store tools correctly and follow company procedures for reporting faulty/damaged equipment	IMICA04 - Use of hand tools and equipment in motor vehicle engineering
	Communicate effectively	Communicate clearly and politely with other colleagues and managers	IMICA03 - Maintain working relationships in the motor vehicle environment
		Discuss and agree required work with customers	IMICA08 - Identify and agree the motor vehicle customer needs
		Support and mentor colleagues	IMICA06 - Enable learning by using demonstration and instruction
	Ensure customer service standards are maintained	Meet and greet customers at their home or place of work. Discuss the customer requirement and explain the repair process	CFACSA4 – Give customers a positive impression of yourself and your organisation
		Deliver consistent and reliable service to a range of customers	CFACSB2 – Deliver reliable customer service
	Carry out complex cosmetic refinishing activities	Determine extent of damage on vehicle	IMIMET06- Strip vehicles to assess the extent and type of damage
		Carry out refinishing operations to complete vehicle panels following repair or replacement	ARC11 – Carry out complete automotive refinishing operations To be replaced by 3 Paint NOS IMIVPR10 - Carry out spot repair activities on automotive vehicles IMIVPR11 - Carry out blend and fade out repairs on automotive vehicles
		Identify, mix and match vehicle paint colours including tinters and maintaining a colour library	VPR13 – Carry out mix and match colour activities for automotive vehicles
		Identify and rectify a range of paint defects and faults on various substrates	ARC13 – Identify and rectify automotive paint defects and faults To be replaced by IMIVPR07 – Identify and rectify complex defects in paintwork on automotive vehicles



		Repair complex and difficult to access body damage using a variety of techniques	ARC14 – Repair automotive body panels <b>To be renamed 'Repair non-structural automotive body panels' or To be replaced by IMIVBR14 - Identify and rectify major repairs to motor vehicle body panels</b>
		Carry out repairs to alloy wheels following kerb or pothole damage	ARC15 – Repair automotive alloy wheels
		Remove and fit complex MET components and panels including driver aids and safety systems to gain access to repair vehicle damage	ARC16 – Remove and fit complex Mechanical, Electrical and Trim (MET) components and non permanently fixed body panels
		<b>Be aware of implications of carrying out PDR activities on vehicle with ADAS systems <u>and recalibrate if required</u></b>	<b>IMIVA01 - Interact with vehicles that have Advanced Driver Assistance Systems OR IMIVA02a - Recalibrate vehicle Advanced Driver Assistance System sensors</b>
		<b>Be aware of hazards <u>and implications</u> of working on vehicles that have high voltage systems</b>	<b>IMIEV01 - Carry out non high voltage operations on, near or with an electric vehicle OR IMIEV02a - Provide a first response to a broken-down or accident damaged electric vehicle</b>
		<b>Isolate high voltage system</b>	<b>IMIEV04 – Isolate and re-energise high voltage systems in an electric vehicle</b>

**Blue** imported units  
**Red** units to be added?