

# Level 3 Apprenticeship Framework

## Traffic Office

**Framework No: 413 Issue 2: 06/17**

The content of this framework has been agreed between the Department for the Economy and The Institute of the Motor Industry (IMI). This is the only Level 3 training in this skill acceptable for the receipt of ApprenticeshipsNI funding.

### 1.0 GENERAL

This framework specifies the standards and criteria for the delivery of Level 3 Apprenticeship training provision within the Logistics sector. Successful completion of the provision will lead to the award of a Level 3 qualification and recognition as a qualified person within the logistics sector.

### 2.0 MANDATORY OUTCOMES

Achievement of these qualifications will be assessed by verification through the appropriate awarding body. Participants must complete a combined competence / knowledge based qualification at Level 3, an Employee Rights and Responsibilities qualification at Level 2 and the Essential Skills stated below. Full breakdowns of the combinations of units that will enable achievement of the qualifications are available from the Awarding Organisation or on the qualifications website. <http://register.ofqual.gov.uk/Qualification>

#### Pathway 1 – Traffic Office Manager

Competence and Knowledge Based Components
City & Guilds Level 3 Certificate in Traffic Office 501/2233/2 OR EDI Level 3 Certificate in Traffic Office 501/0593/0 OR Edexcel Level 3 Certificate in Traffic Office 501/1111/5 OR SQA Level 3 Certificate in Traffic Office 600/0381/9

### 3.0 MANDATORY ESSENTIAL SKILLS

Application of Number - Level 2    Communication - Level 2    ICT – Level 2

### 4.0 EMPLOYMENT RIGHTS AND RESPONSIBILITIES (ERR)

The ERR is now a Level 2 Award and apprentices must achieve one of the qualifications listed below. A workbook to support this is available from the IMI Website:

<http://www.theimi.org.uk/sites/default/files/documents/SFL-ERR-Workbook.pdf>

<b>AWARDING ORGANISATION</b>	<b>QUALIFICATION NUMBER</b>
ABC Level 2 Award In Employee Rights and Responsibilities in the Logistics Industry	600/1740/5
CILT(UK) Level 2 Award in Employee Rights and Responsibilities in the Logistics Industry	600/6024/4
City & Guilds Level 2 Award in Employee Rights and Responsibilities in the Logistics Industry	600/1361/8
EAL Level 2 Award in Employee Rights and Responsibilities in the Logistics Industry	600/4981/9
EDEXCEL Level 2 Award in Employee Rights and Responsibilities in the Logistics Industry	600/1217/1
EDI Level 2 Award in Employee Rights and Responsibilities in the Logistics Industry	600/1045/9
FDQ Level 2 Award in Employee Rights and Responsibilities in the Logistics Industry	600/4380/5
HABC Level 2 Award In Employee Rights and Responsibilities in the Logistics Industry	600/3313/7
ICQ Level 2 Award in Employee Rights and Responsibilities in the Logistics Industry	600/6392/0
LAO Level 2 Award In Employee Rights and Responsibilities in the Logistics Industry	600/8172/7
NCFE Level 2 Award in Employee Rights and Responsibilities in the Logistics Industry	600/4474/3
OCR Level 2 Award in Employee Rights and Responsibilities in the Logistics Industry	600/2570/0
Skillsfirst Level 2 Award in Employee Rights and Responsibilities in the Logistics Industry	600/2246/2
SQA Level 2 Award In Employee Rights and Responsibilities in the Logistics Industry	600/1745/4
NOCN Level 2 Award In Employee Rights and Responsibilities in the Logistics Industry	600/7827/3
SFEDI Level 2 Award In Employee Rights and Responsibilities in the Logistics Industry	600/5724/5

## 5.0 RESPONSIBILITY

It is the responsibility of the training supplier to ensure that the requirements of this framework are delivered in accordance with ApprenticeshipsNI Operational Guidelines.

**The Participant must be employed from day one**

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Further information may be obtained from either organisation

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