ACCESS MOT ANNUAL ASSESSMENT/ANNUAL TRAINING

AS PER DVSA REQUIREMENTS, MOT ANNUAL TRAINING AND ASSESSMENTS MUST BE COMPLETED BY THE 31ST MARCH EACH YEAR
INTRODUCTION
The purpose of this document is to provide step by step instructions to allow you to access your purchased MOT annual assessment/training course.

ACCESS CODE
To complete this process you will require an access code. If you do not have an access code, please contact the company/individual who purchased the course on your behalf.

PROCESS
Once you have been provided with your access code, please visit:

http://theimi.org.uk/redeem

Insert your access code in to the box provided and click the Redeem Code button:

(Please note: codes must be redeemed by 31st March, of the financial year they are purchased in)
You will now be presented with the following page:

If you do not have logon details for this website, please complete the fields in the left hand red box as indicated above and click the **Register and redeem my code** button.

If you already have logon details, please insert them in to the right hand red box as indicated above and click the **Login and redeem code** button. If you have misplaced your logon details, please click the **Forgot Your Password** link and follow the onscreen instructions.
REGISTER AND REDEEM MY CODE

Once you have clicked the Register and redeem my code button, you will be presented with the following page:

REDEEM YOUR ACCESS CODE

If you need to redeem this booking for someone other than who you are currently logged in as, please log out first and restart this process.

You are currently logged in as testuser

Please complete / confirm your details below as courses will be booked with this information (* indicates required)

First Name*

Last Name*

1

January

1970

testuser@theimi.org.uk

Phone*

Line 1

Line 2

Line 3

Line 4

Postcode (* if UK)

United Kingdom

Other Services

Occasionally we would like to contact you about other IMI products and services that may be relevant to you. Check this box to indicate that you are happy for The IMI to contact you.

Redeem access code

Complete all fields on this page and click the Redeem access code button.
ACCESS YOUR MOT ANNUAL ASSESSMENT/TRAINING

Regardless of whether you logged on or registered a new account, you will be presented with the following page:

Click the View Course link.

You will now be presented with the following page:

To access your course, click the Log into Course button.