

## **Assessment Requirements**

### **Unit VF44K – Knowledge of Receiving and Storing Stock**

#### **Contents**

##### **Different types of storage equipment available in a Fast Fit Centre, to include:**

- a. Adjustable storage racking
- b. Tyre racking
- c. Exhaust racking
- d. Drawers
- e. Wall bins
- f. Battery storage
- g. Lockable cabinets

##### **The types of stock can be stored with each type of storage equipment**

##### **Reasons for stock rotation**

##### **Methods of identifying stock location**

##### **Storage of**

- a. Tyres
- b. Exhaust Components
- c. Batteries
- d. Brake Parts
- e. Oil

##### **Workplace procedures for receipt of parts**

- a. Routine deliveries
- b. Shortages
- c. Damage.
- d. Heavy or Bulky items

##### **Administrative procedures**

- a. Updating stock records
- b. Reporting damage or incomplete deliveries
- c. Special order parts